eBooks
on EBSCOhost®

User Guide

Updated: 2/7/12

Table of Contents

About eBooks on EBSCO*host*

With EBSCO's extensive collection of eBook titles on EBSCO*host,* users can search within a wide range of relevant eBooks using the powerful EBSCO*host* search experience. With every search, relevant eBook titles will appear directly alongside databases and other digital content, exposing users to the full depth of the library's offerings. With hundreds of thousands of titles available across all major subject areas, libraries can build collections of frontlist titles from the world's leading publishers to complement any library collection need. Users can access the full text of eBooks from their computer, or can download titles to most popular portable devices.

System Requirements

In order to effectively use all EBSCO*host* features, the minimum browser requirements are Internet Explorer 7.0, Firefox 8.0, Google Chrome 16, and Safari 5.1 (for Macintosh). You must also have Adobe ® Reader® installed to view the PDF Full Text files. If you are using Visual Search, you must also install   Adobe ® Flash Player 8.0 or higher.

In order to download and read eBooks offline, Adobe Digital Editions (v 1.7.1 or higher) must be installed on your computer.

Inside this User Guide

This guide is designed to cover the basics of searching, downloading, and reading eBooks on the EBSCO*host* platform. .

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Searching for eBooks

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- Perform a keyword search of the eBooks database using the **Find** field.

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- View **Featured eBooks** using the left and right arrows or click **View All** to view a result list of all Featured eBooks.

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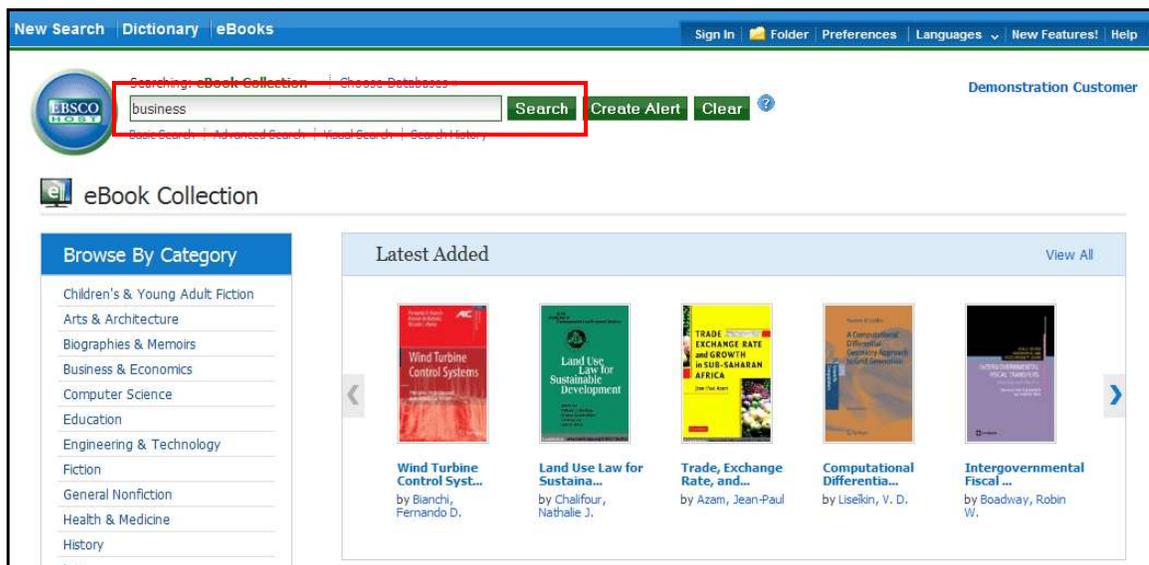
2. A Result List of eBooks related to your search terms is displayed.
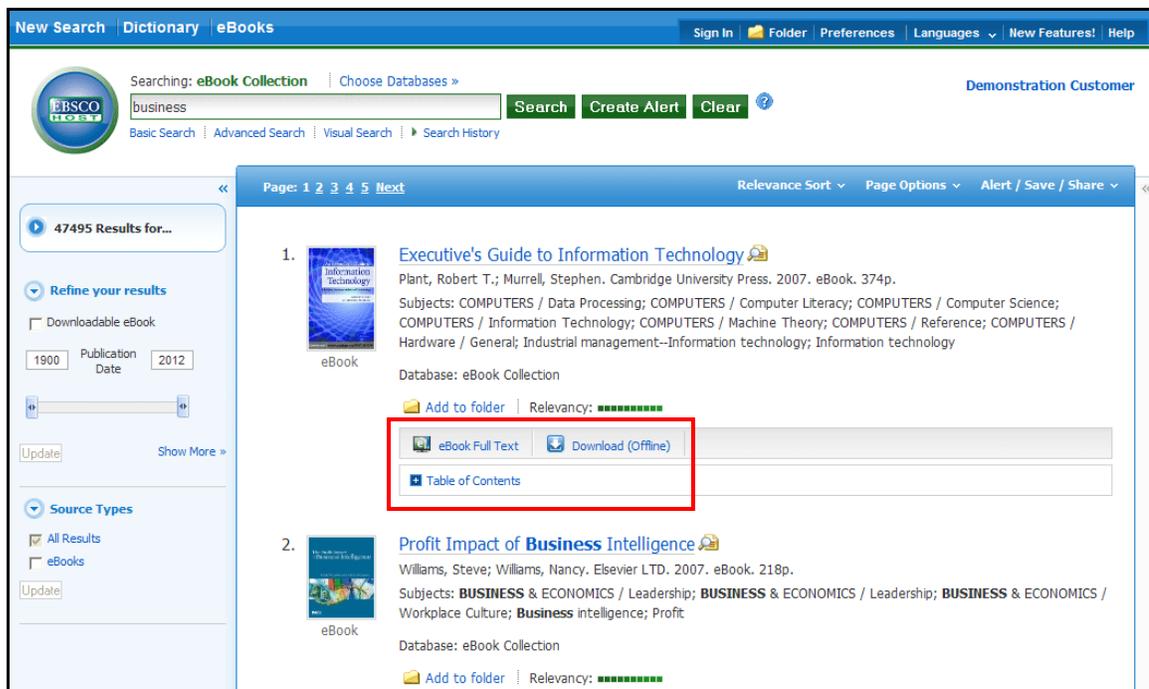
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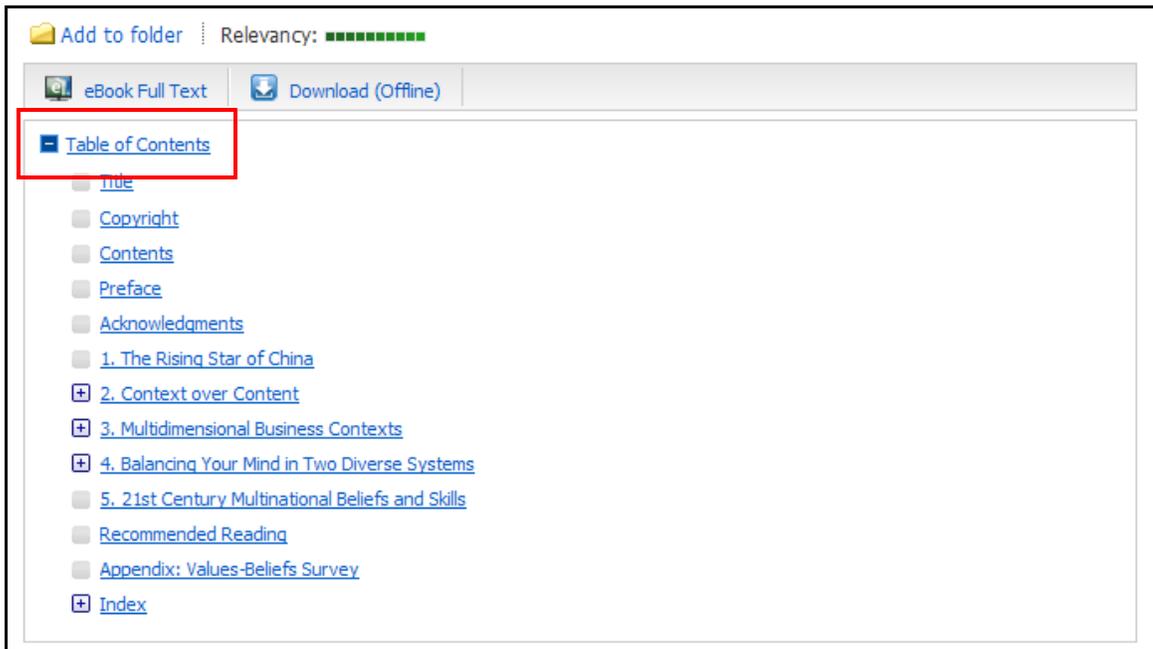
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eBook Viewer

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- - Click the note icon to create a note about the eBook or a page of the eBook and save it to your personal folder.

- - Click the dictionary icon to search for definitions of words in the eBook you are reading.

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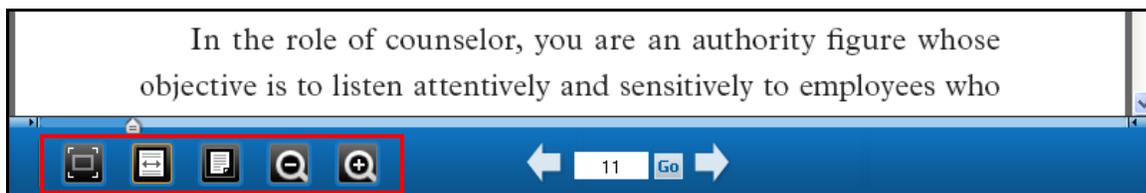
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- **Fit Page**: Click the icon to view the entire page in the viewing area.
- **Zoom Out**: Click the icon to zoom out on the page.
- **Zoom In**: Click the icon to zoom in on the page.
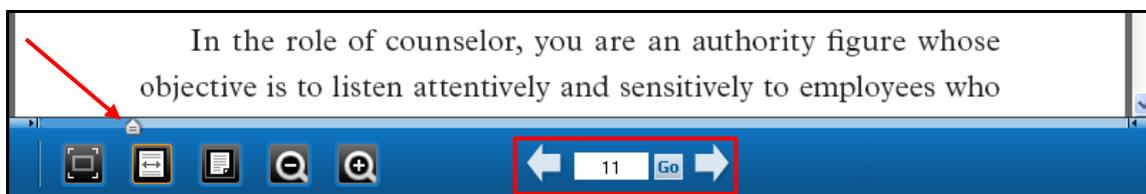
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User Guide   February 2012

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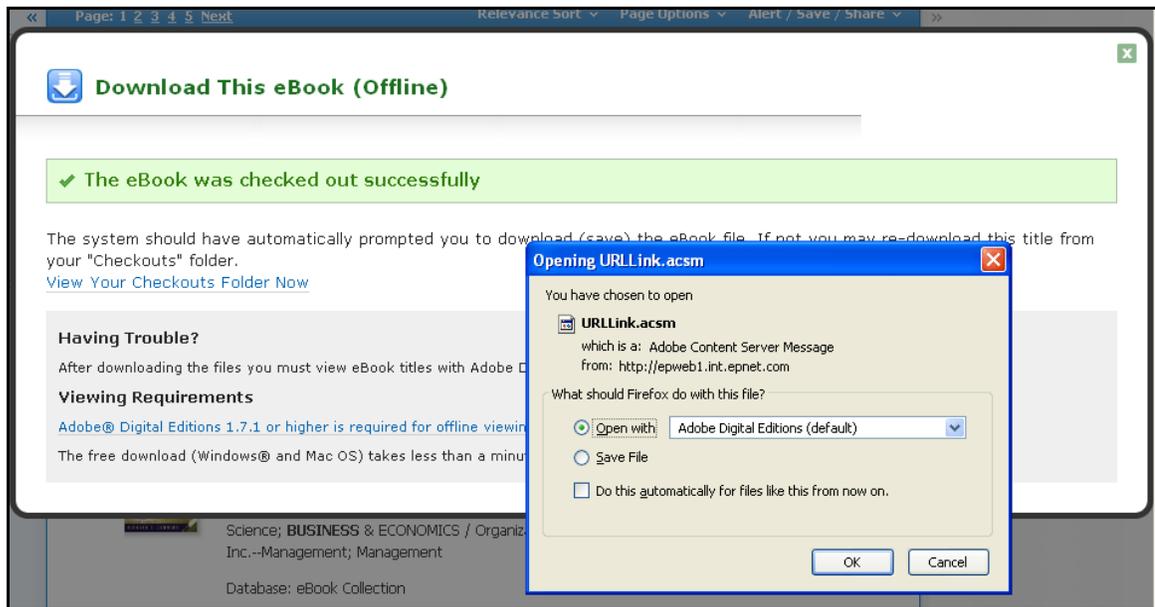
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eBooks and the My EBSCO*host* Folder

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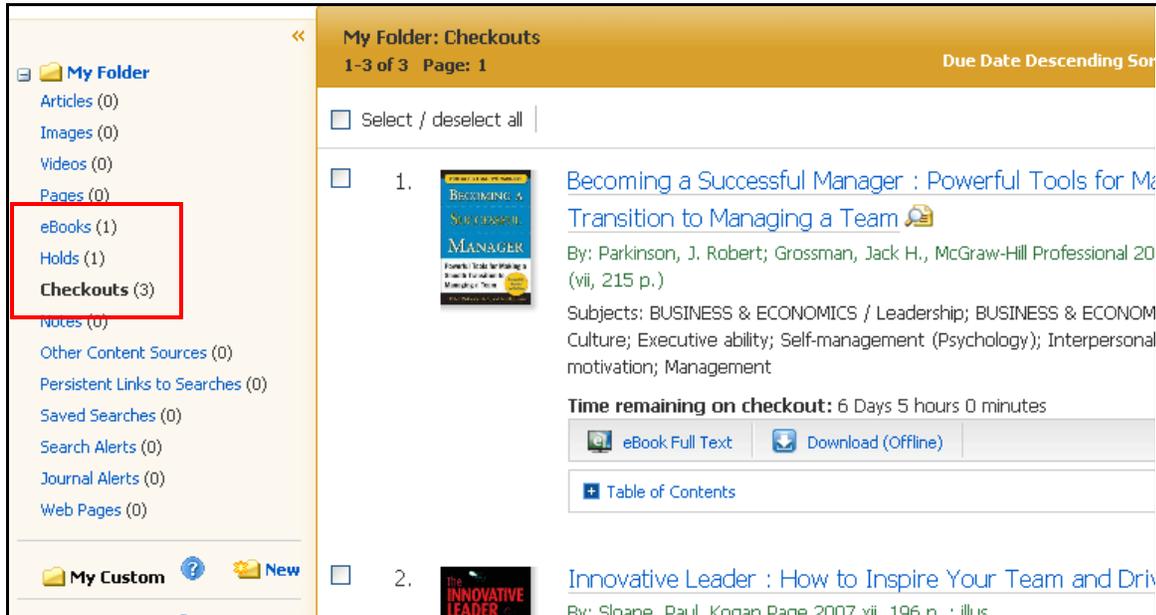
eBooks: When a user adds an eBook to their folder, information about the eBook appears in the eBooks area of the folder, without the eBook being checked out. eBooks may be added to the folder by clicking on the folder icon in the Result List or Detailed Record.

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Checkouts: When an eBook is checked out, it is added to the Checkouts area of the folder. If you have not yet downloaded the eBook, it can be accessed and downloaded from here.

Creating Notes on eBooks

The Notetaking feature assists with your research by allowing you to take notes on eBooks and save them to your My EBSCO*host* folder for later viewing.

To use the Notetaking feature in EBSCO*host*:

1. From the page of the eBook on which you would like to leave a note, click on the **Notes** icon in the toolbar.
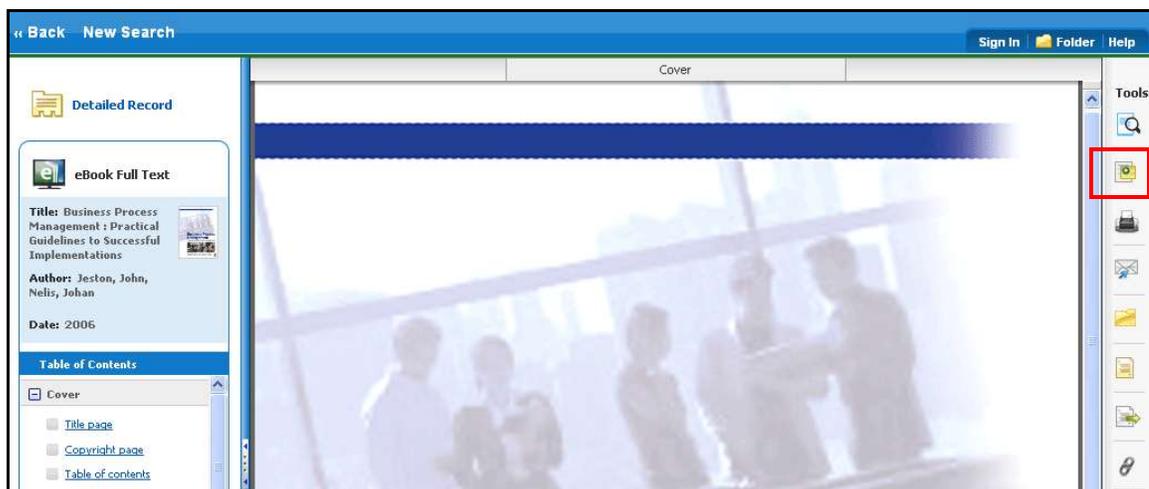
2. Click the **+ New Note** button that appears in the Notes area. If there are existing notes, they appear in a list in the Notes area.
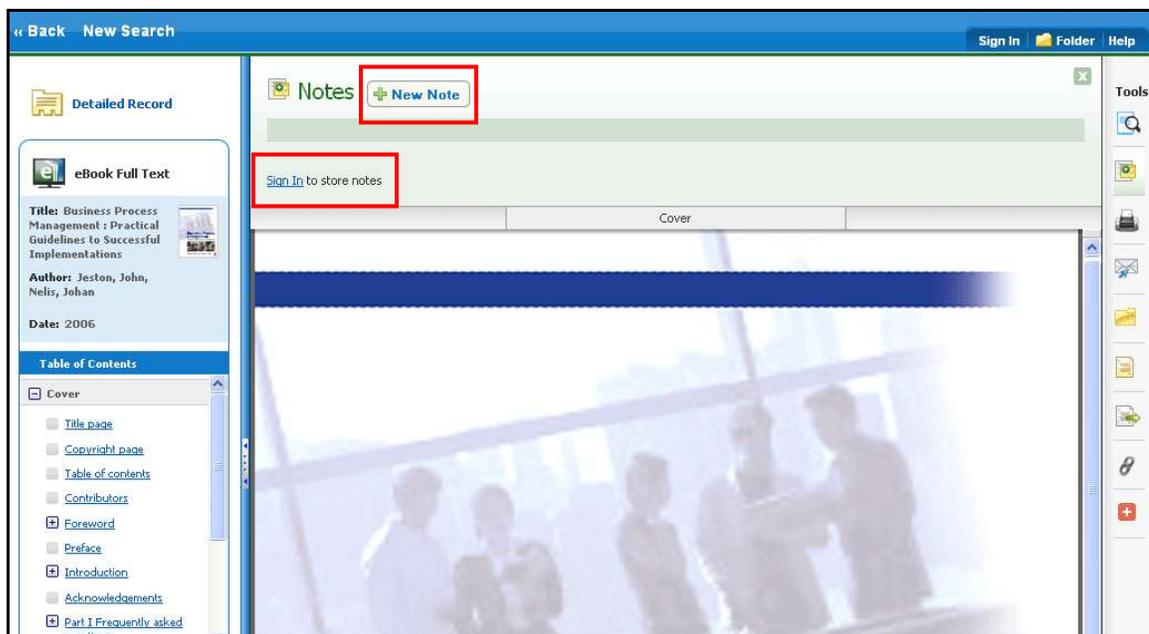
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3. Enter your note text in the field provided and click the **Save** button.

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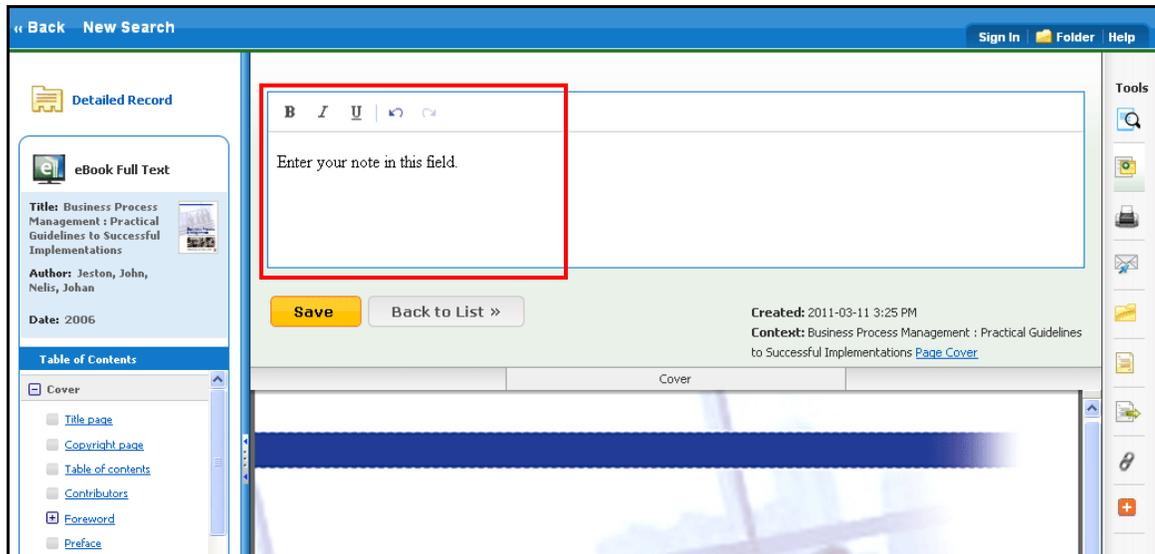
4. Your saved note appears in the Notes list.
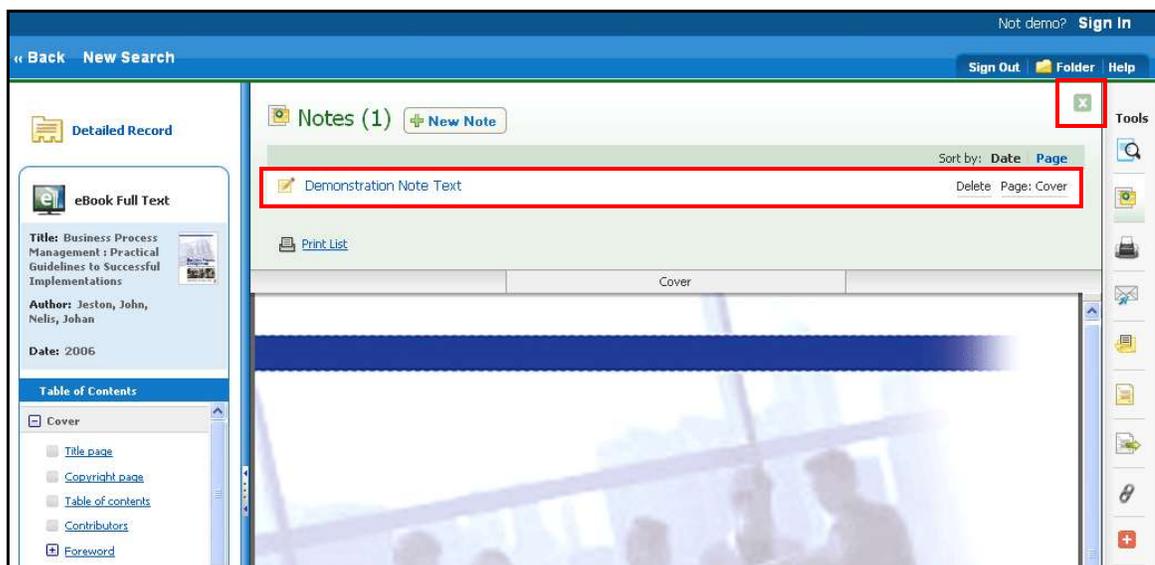
5. Click the Note title to edit the text.

6. Hover your pointer over the note to either **Delete** or view the page number of the note.

7. Click the ⊠ in the upper-left corner to close the Notes area.

Dictionary

You can search within *Oxford American College Dictionary* by clicking the **Dictionary** link in the top toolbar when eBooks on EBSCO*host* is being searched.

To browse the Dictionary:

1. Click the **Dictionary** link in the top toolbar.

2. Enter a word, part of a word, or first letter of a word in the **Find** field in the left column and click the **Browse** button. A list of entries is displayed.

3. Use the **up** and **down arrows** to browse through the Dictionary Browse List.

4. To view an entry, click on the **hyperlinked word**.